



Thank you for your interest in Rocky River Ranch!

For almost 60 years, RRR has been committed to providing the best camping experience to children from around Texas, the United States, and the world. We would love to have you become a part of our summer camp staff!

Nestled in the heart of the Hill country, Wimberley is a small, quaint town about 37 miles southwest of Austin and 60 miles north of San Antonio. Our campsite is located on the beautiful Blanco River and our unique location allows easy access to San Marcos, Austin, and San Antonio.

Our all girls resident summer camp begins June 3, 2012 and ends August 3, 2012. We offer staff the option of working the entire summer, working the first half (June 3 - July 3), or working the second half (July 8 - August 3). We also offer Lifeguard Training during the month of May. We do require that all staff, regardless of which session you are working, attend our staff training, May 25 - June 2, 2012.

We are looking for bright, dynamic staff members who can bring diversity to our camp family. While we always offer traditional camping activities (arts and crafts, kayaking, archery, horseback riding, swimming, etc.) we also work closely with staff members to find activities that best reflect their varied interest and abilities. As a result, we can allow staff and camper to have a variety of activities to choose from.

Spending your summer as a staff member at Rocky River offers many rewards. By being a positive role model to girls ages 7 - 14, you have the amazing opportunity to teach new skills, help them build self confidence and independence, and nurture them as they learn about the world around them. Your self-confidence and independence will also grow, and by living in our positive and caring community, you will gain valuable leadership and teaching skills, all while making lifelong friends.

Take a look at the enclosed materials including the application process form and the staff application. Please contact me with any questions ~ I look forward to talking to you soon!

Shanna Watson, Summer Camp Director

A Private Camp for Girls
ROCKY RIVER RANCH
P.O. Box 109 Wimberley, Texas 78676
APPLICATION PROCESS

AM I READY TO BE A ROCKY RIVER COUNSELOR?

- YES NO Do I meet the qualifications of the positions for which I am applying?
- YES NO Am I willing to make a commitment to the children served by the camp by arriving and remaining at camp for my entire contract period?
- YES NO Would I enjoy working with children and staff from diversified backgrounds?
- YES NO Rocky River Ranch believes in individualism, yet maintains a professional dress code (no visible body piercings, tatoos, unnatural hair coloring, and appropriate clothing). Will I comply with these restrictions?
- YES NO Tobacco usage (including smoking, dipping, or chewing) is prohibited on camp site and/or while away from camp on camp-related activities. Will I comply with this zero-tolerance policy?
- YES NO Alcohol and illegal drug use is prohibited on camp or while away from camp on camp-related activities, as is returning to camp after time off under the influence of alcohol and illegal drugs. Will I comply with this policy?

if you answered yes to all six questions, please continue

HOW DO I APPLY?

COMPLETE the entire application

-- answer all questions in ink

-- return the application to:

Rocky River Ranch

PO Box 109

Wimberley, Texas 78676

READ AND SIGN the Criminal Background Check form and send it in with your application.

COMPLETELY FILL the Voluntary Disclosure Statement and send it in with your application.

IF you have any questions, please feel free to call Shanna at 512.847.2513.

ALL of these forms must be properly completed and received by Rocky River Ranch to proceed with hiring process. Once all items are received you will be contacted with further information.

A Private Camp for Girls

ROCKY RIVER RANCH

P. O. Box 109 Wimberley, Texas 78676

CONSENT FOR CRIMINAL BACKGROUND HISTORY CHECK

Rocky River Ranch is committed to providing a safe camping environment for all staff and campers.

Your association with Rocky River Ranch as a volunteer or employee is contingent on the results of a criminal history records check as well as other factors consistent with Rocky River Ranch hiring practices.

I hereby give my permission for and authorize Rocky River Ranch to obtain information relating to my criminal history record with any local, county, state, or federal agencies and records departments, now and in the future, as necessary, as long as I continue my association with Rocky River Ranch as a volunteer or employee of Rocky River Ranch. I understand the criminal history record may include arrest and conviction data. I understand that this information will be used, in part, to determine my eligibility for an employment/volunteer position with this organization. I also understand that as long as I remain an employee or volunteer at Rocky River Ranch, the criminal history records check may be repeated at any time and I authorize Rocky River Ranch to repeat the check at any time at its sole discretion. I also understand that the results of this check may be grounds for my immediate removal from Rocky River Ranch as a volunteer or employee, at the sole discretion of Rocky River Ranch. I understand that I will have an opportunity to review the criminal history records check and a procedure is available for clarification, if I dispute the record as received, but until I take whatever action is necessary to clarify my record, Rocky River Ranch is entitled to rely upon the information received from the reporting agencies.

Be assured that the findings of the investigative action will be held in confidence and the information will be used only to further the purpose of promoting the values of Rocky River Ranch, especially related to the safety of children in its care.

Criminal history records are reviewed only by specifically designated Rocky River Ranch staff of proved discretion and the record reviewed from the reporting agencies are destroyed by those individuals. No permanent records are maintained other than the name, personal identifying data, date of history check, and an "approved" or "rejected" regarding whether continued association with Rocky River Ranch as volunteer or employee.

I, the undersigned, do for myself, my heirs, executors, and administrators, hereby release and forever discharge and agree to indemnify and hold harmless Rocky River Ranch and each of their officers, directors, employees, and agents from and against any and all causes of actions, suits, liabilities, costs, debts, and sums of money, claims, and demands whatsoever, and any and all related attorney's fees, court costs, and other expenses relating from the investigation of my background in connection with my application to become a volunteer or employee.

I have read or had explained to me the information presented above regarding individual criminal history records checks.

 APPLICANT SIGNATURE

 DRIVER'S LICENSE NUMBER/STATE

 PRINTED NAME

_____-_____-_____
 SOCIAL SECURITY NUMBER

____/____/_____
 DATE

____/____/_____
 DATE OF BIRTH

for office use only

date of check	____/____/_____	approved/rejected	_____	Notified: Date/Time	_____	By:_____
date of check	____/____/_____	approved/rejected	_____	Notified: Date/Time	_____	By:_____
date of check	____/____/_____	approved/rejected	_____	Notified: Date/Time	_____	By:_____



Rocky River Ranch

camp staff application

NAME _____ DATE APPLIED ____/____/____

ADDRESS WHILE AT SCHOOL _____

CITY _____ STATE _____ ZIP _____ CELL PHONE (____) ____-____

PERMANENT (PARENTS) ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE (____) ____-____

DRIVER'S LICENSE # _____ STATE _____ SSN ____-____-____

BIRTHDATE ____/____/____ E-MAIL ADDRESS _____

Our minimum age requirement for a Counselor is 18 years old with at least a year out of high school. Do you meet this requirement? Yes No If not, are you interested in applying for a Junior Counselor Position? Yes No

EDUCATION

DATES	SCHOOL	MAJOR SUBJECTS	DEGREES

PAST EMPLOYMENT *(list previous two summers or years)*

DATES	EMPLOYER	ADDRESS/PHONE	NATURE OF WORK	SUPERVISOR	REASON FOR LEAVING

CAMP EXPERIENCE

DATES	NAME OF CAMP	DIRECTOR	ADDRESS	CAMPER/STAFF

ORGANIZATIONS (church, school, etc) IN WHICH YOU ARE ACTIVE OR HAVE VOLUNTEERED

REFERENCES *(give names/addresses/phone numbers of at least 5 people: family friend, teacher, or fellow worker having knowledge of your character, experience, and ability. Please list only one relative or friend.)*

NAME AND RELATION TO YOU	EMAIL ADDRESS	PHONE
		(____) ____-____
		(____) ____-____
		(____) ____-____
		(____) ____-____
		(____) ____-____

We will contact you after we receive and review your application.



Rocky River Ranch

camp staff application, pg.2

How did you hear about Rocky River Ranch? _____

Why are you interested in working at Rocky River Ranch? _____

Please list experience you have had working with children. _____

What personal qualities do you possess that would make you a good cabin counselor for girls ages 7-14? _____

How do you spend your spare time? _____

In what ways do you think children can benefit from a camp experience? _____

In what ways can you be a positive role model to the campers at Rocky River Ranch? _____

List classes in which you would be interested in teaching or assisting with. _____

Write a brief biographical sketch including specialized training in camping and experience or training in other fields which might have a bearing on the position for which you are applying. _____

An interview is required to complete your application. When are you available? _____ Where? _____

I authorize investigation of all statements herein and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee and that any agreement to the contrary must be in writing and signed by the director of the camp. I also understand that untrue, misleading, or omitted information herein may result in dismissal, regardless of the time of discovery by the camp.

Signature _____ Date ____/____/____

A Private Camp for Girls
ROCKY RIVER RANCH
P.O. Box 109 Wimberley, Texas 78676
VOLUNTARY DISCLOSURE STATEMENT

NAME _____ BIRTHDATE _____
last first middle

HOME ADDRESS _____
street address city state zip

OTHER NAMES BY WHICH KNOWN (EG. MAIDEN NAME) _____

HOME PHONE _____ BUSINESS PHONE (IF APPLICABLE) _____

SCHOOL OR COLLEGE _____

ADDRESS _____
street address city state zip

1. Previous residence(s) for last 5 years (include college and home residences):
- City _____ State _____ Years _____
- City _____ State _____ Years _____
- City _____ State _____ Years _____
- City _____ State _____ Years _____

(continue on separate sheet if necessary)

2. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them? YES NO
- If yes, please explain: (Use separate sheet if necessary.)

3. Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime similar in any manner to those listed below? YES NO
- * indecent assault and battery on a child under fourteen
 - * indecent assault and battery on a mentally retarded person
 - * indecent assault and battery on a person who has obtained the age of fourteen
 - * rape
 - * rape of a child under sixteen with force
 - * assault with intent to commit rape
 - * kidnapping of a child under sixteen with intent to commit rape
 - * distribution and trafficking of narcotics or other controlled substances
 - * intent to commit any of the above crimes

If yes, please explain: (Use a separate sheet if necessary.)

4. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children? YES NO

If yes, please explain: (Use a separate sheet if necessary.)

5. Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to, a domestic order or protection? YES NO

If yes, please explain: (Use a separate sheet if necessary.)

6. Have you ever been a victim of abuse? YES NO

If yes, please explain: (Use a separate sheet if necessary.)

7. Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children? YES NO

If yes, please explain: (Use a separate sheet if necessary.)

I understand that:

- a. Rocky River Ranch may deny employment to any person who answers any questions numbered 2 - 5 above in the affirmative.
- b. In applying for a camp position, the information which I have furnished on this form is subject to verification, which may include a criminal history check and request from any Central registry of child abusers.
- c. Rocky River Ranch may terminate employment or volunteer service of any person:
 - 1. found to have a history of complaints or abuse of a minor and/or
 - 2. found to have resigned, been terminated, or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor.
- d. This disclosure statement must be updated yearly.

Signature _____ Date _____

Signature of Minor's Parent or Guardian _____ Date _____